

# Lead Principal Evaluator Training

## Activities/Events Log

Based on Required Elements as Prescribed in Commissioner's Regulations  
§3012-c; Sub-Part 30-2.9 for Lead Evaluator Certification

Description of Training Activity/Event	Time (in days)	Training Element
<b>New York State Council of School Superintendents (NYSCOSS) Fall Leadership Summit 2011</b> Skill Building Session: <i>"New APPR Requirements for Principal Evaluation"</i> September 26, 2011	.25	Overview & review of all 9 elements
<b>Leadership for Educational Achievement Foundation (LEAF) Sponsored Training</b> Principal Evaluation in New York State: focus on student learning <i>"Addressing Lead Evaluator Training Components"</i> October 3 & 4, 2011	2.0	1, 2, 4, 5 & 6
<b>Webinar:</b> Overview of the Reeves Leadership Performance Matrix October 11, 2011	.25	2, 4
<b>BOCES Chief School Officers Meeting:</b> APPR Discussion to clarify understanding of mandates, timelines and requirements October 21, 2011	.25	1, 2
<b>Read/Reviewed New York State Education Department Publication(September, 2011):</b> <i>"Guidance on New York State's Annual Professional Performance Review Law and Regulations"</i> October - November, 2011	.5	Overview & review of all 9 elements
<b>Review of Principal Evaluation Rubrics on NYSED Website</b> (EngageNY) including dimensions and criteria for each of the approved rubrics November 3, 2011	.5	2, 4
<b>Administrative Cabinet Presentation and Discussion:</b> Review of the ISLLC Leadership Standards November 10, 2011	.25	1
<b>BOCES Network Team Training</b> (fill in title for regional session/s you attended) November 22, 2011	1.0	1, 2, 5, 6
<b>Webinar:</b> Overview of Marzano's School Administrator Rubric December 20, 2011	.25	2, 4
<b>Leadership for Educational Achievement Foundation sponsored Training:</b> Productive Principal Evaluation Practices: Setting Goals, Managing Priorities and Promoting Instructional Leadership March 3, 2012	1.0	2, 3, 5, 6
<b>BOCES Network Team Training</b> (fill in title for regional session/s you attended) March 23, 2012	1.0	1, 2, 4

<b>Read/Reviewed New York State Education Department Publication</b> (updated April, 2012): <i>"Guidance on New York State's APPR for Teachers and Principals to Implement Education Law §3012-c and the Commissioner's Regulations"</i> April - May, 2012	1.0	Overview & review of all 9 elements
<b>Webinar:</b> (Co-sponsored by NYSED and LEAF) Serving Students with Disabilities: What Superintendents Need to Know	.25	9
<b>Administrative Cabinet Activity:</b> Teacher Observation Simulation: The Principal as Instructional Leader (developed by the Leadership for Educational Achievement Foundation) June 7, 2012	.25	1, 2 & Inter-rater reliability
<b>Administrative Cabinet Presentation/Discussion</b> BOCES regional Special Education School Improvement Specialist (SEIS) reviewed tools used to assess services/practices for meeting needs of students with disabilities	.25	9
<b>Summer Administrative Cabinet Leadership Retreat:</b> Read and discussed recent research findings from the Wallace Foundation titled, <i>"The Effective Principal: Five Pivotal Practices That Shape Instructional Leadership"</i> <b>Case Study:</b> "Chalk Talk: Students Deserve Better and skill building practice on conducting post observation conferences (both developed by the Leadership for Educational Achievement Foundation) July 11 & 12, 2012	1.0	1, 2, 4, 8, 9 & Inter-rater reliability
	<b>Total:</b> <b>11 days</b>	

### Required Training Elements as prescribed in Commissioner's Regulations:

1. The Leadership Standards (ISLLC, 2008) and their related functions, as applicable;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in section 30-2.2 of this Subpart;  
NOTE: GROWTH MODEL IS CURRENTLY UNDER DEVELOPMENT BY SED
4. Application and use of the State-approved principal rubric/s selected by the district or BOCES for use in evaluations, including training on the effective application of such rubrics to observe principal's practice;
5. Application and use of any assessment tools the school district or BOCES utilizes to evaluate its building principals (e.g. structured portfolio reviews, stakeholder surveys, professional growth goals, school improvement goals);
6. Application and use of any State-approved locally selected measures of student achievement used by the district or BOCES to evaluate its principals;
7. Use of the Statewide Instructional Reporting System;  
NOTE: THIS ELEMENT IS NOT REQUIRED SINCE THE REPORTING SYSTEM HAS NOT YET BEEN DEVELOPED

8. The scoring methodology utilized by the Department and/or the district or BOCES to evaluate a principal under this Subpart, including how scores are generated for each subcomponent and the composite effectiveness score and application and use of scoring ranges prescribed by the commissioner;
9. Specific consideration in evaluating principals of English language learners and students with disabilities.

While not listed as a training element, districts will need to ensure inter-rater reliability for their evaluation systems