

Registration Information

Second and Third Year Superintendents Institute Summer Workshop

July 21 – 22, 2011

Saratoga Arms Hotel
Saratoga Springs, NY

RSVP by July 7, 2011

How to Register:

Mail or fax the completed form with payment to:

**The Leadership for Educational
Achievement Foundation, Inc.**

7 Elk Street, Third Floor
Albany, NY 12207
Fax: 518-426-2229

Program Cost:

\$195 – includes materials, plus
lunch on day one and breakfast on day two

Registrant Name: _____

District: _____

Street/P.O. Box: _____

City: _____ Zip: _____

E-mail address: _____

Secondary email: _____

Telephone: _____

Three Payment Options: *Please check one*

- Check or Money Order (payable to LEAF)
 Purchase Order (must include with registration form)
 Please charge my credit card: Visa Mastercard

Account #: _____ Exp. Date: _____

Cardholder's Name (please print) _____

Signature: _____

 LEAF
Leadership for Educational
Achievement Foundation, Inc.
LEAD • EDUCATE • ACHIEVE
Seven Elk Street
Third Floor
Albany, NY 12207-1002



Second and Third Year Superintendents Institute

Summer Workshop
July 21-22, 2011

Saratoga Arms Hotel
Saratoga Springs, NY

 LEAF
Leadership for Educational
Achievement Foundation, Inc.
LEAD • EDUCATE • ACHIEVE

 THE COUNCIL
of
SCHOOL SUPERINTENDENTS
LEADERS • EDUCATORS • ADVOCATES

Program Highlights

The Second & Third Year Superintendents Institute is a three session professional development program designed specifically for and by early career superintendents.

Topics are critical issues chosen by participants during the program planning phase.

The Summer Workshop will focus on the following topics:

- Upcoming SED projects – New Evaluation System for Teachers and Principals
- Board Interactions and development
- Balancing Professional and Personal – Evaluating your contract needs

Summer Workshop Schedule

Thursday, July 21, 2011

10 am – 4 pm

- Session 1 (10:00 am – 12:30 pm)
- Lunch & Roundtables (12:30 – 1:30 pm)
- Session 2 (1:30 – 4:30 pm)
- Dinner on your own

Friday, July 22, 2011

9 am - Noon

- Breakfast 9:00 am
- Session 3 (9:30 – noon)

Who Should Attend

Superintendents in their second or third year interested in focusing their professional growth on selected topics of interest in a collegial, small group atmosphere.

Total Hours Credit

The total credit hours for the Second & Third Year Superintendents Institute Summer Workshop is nine hours.

The Second and Third Year Superintendents Institute is sponsored by Premier Gold Partner – The Greenwood Corporation



Cancellation Policy

The Council and LEAF, Inc. work hard to accommodate the unpredictable nature of superintendent schedules while keeping high quality programs affordable. All cancellations must be made in writing and mailed, faxed (518-426-2229) or emailed (karen@nyscoss.org) prior to the event. A \$50 cancellation fee will be charged on all cancellations received by (July 14, 2011); a \$75 cancellation fee will be charged on all cancellations received between July 14 – July 20, 2011. There will be no refunds after the program start date. No shows will be charged. We regret we cannot accept telephone cancellations. Please allow 4-6 weeks for processing.

Overnight Accommodations

A room block has been set aside at the Saratoga Arms hotel for July 21, 2011 at the rate of \$169/single, \$185 double. The reservation deadline is June 21, 2011. Please call 518/584-1775 to make reservations. www.SaratogaArms.com.

For More Information

Please contact Vren Banks, Programs & Resource Development Associate, at 518-449-1063 or via email at vren@nyscoss.org.

